

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

August 19, 2003
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Ryan called the meeting to order at 7:03 p.m.

Members present:

Barbara Ryan, President
Dianne El-Hajj, Vice President
Cathy Abel, Clerk
Dustin Burns, Member
Julie McIntosh, Member

Staff present:

Lisbeth Johnson, Superintendent and Secretary to the Board
Carolyn Harness, Assistant Superintendent, Business Services
Patrick Shaw, Assistant Superintendent, Educational Services
Sue Yakubik, Assistant Superintendent, Human Resources
Aretta Schaffer, Recording Secretary

2. President Ryan invited Gregor Hinckley, Santee Bobby Sox president, to lead the members, staff and audience in the Pledge of Allegiance.

3. Approval of Agenda

It was moved and seconded to approve the agenda.

Motion:	Abel	
Second:		McIntosh
Vote:	5 – 0	

President Ryan introduced Mr. Bob Watkins, who represents District 4 on the San Diego County Board of Education. He said he understood that districts are facing difficult times with budgets and school closings and offered the assistance of the County board. He indicated the County would be a willing partner with districts seeking legislative changes in the area of student attendance.

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Requests for Use of Facilities
- 1.2. Developer Fees Collection Report
- 1.3. Schedule of Upcoming Events

Dr. Johnson reported three items of interest:

- 1. A press conference will be held on September 9 at 10 am at the County Office introducing the Achievement Gap task force. The goal of the task force is to make certain that all learners will learn equally. The Superintendent and a Board representative are invited to symbolically sign a compact during the press conference. Member Burns offered to represent the Board.
- 2. The enrollment campaign continues with 47 students enrolling today in ERC. Enrollment at this time is 6,886 students.
- 3. The enrollment campaign ends on August 22. The cost of advertising was \$911.

2. State Testing and Reporting (STAR) Results

Preliminary STAR testing results from 2003 were presented by Dr. Pat Shaw. The presentation reported District progress on the California Standards Test, the CAT6 and the Annual Yearly Progress (AYP). Basic results have been publicized on the California Department of Education website and parents have been notified of their child's test scores. Two schools, Pepper Drive and Carlton Oaks, scored in the top 10 in the county in the area of algebra. The emphasis at the state level is standards based assessment.

The normed reference CAT6 test is phasing out in many grade levels except grades 4 and 8. A normed reference test compares students across the nation. Only 20 percent of the score is calculated into a school's API score. If our students do well on the CST, they will perform well on the CAT6. Therefore, we can focus on teaching standards without special emphasis on the CAT6.

All schools and districts must meet Adequate Yearly Progress (AYP). The District did not meet its AYP for 2003 in participation rate. None of our schools are identified as program improvement schools.

Writing will be a significant focus for this year, with special emphasis for grades 3, 4, 7 and 8. In math, there will be continued support for growth in grades 2-4 and 6-8.

C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARINGS (none)

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. It was moved and seconded to approve Consent Items, with Item E.2.10. held for separate consideration by President Ryan.

Motion:	Abel	
Second:		El-Hajj
Vote:	5 – 0	

Superintendent

- 1.1. Approval of Minutes

Business Services

- 2.1. Approval of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Authorization to File Notice of Completion Documents on Deferred Maintenance Projects
- 2.6. Approval of Contracts for Nonpublic/Nonsectarian School/Agency Services
- 2.7. Authorization to Award Bid #2003-06-090, Milk and Milk By Products
- 2.8. Approval of Issuance of New Warrant
- 2.9. Approval of Student Teaching Agreement with Christian Heritage College
- 2.10. Held for separate consideration

Educational Services

- 3.1. Approval to Implement the Elementary and Secondary School Counseling Grant

Human Resources

- 4.1. Personnel, Regular, with a copy to be made a part of the minutes. Consultants approved: none
- 4.2. Approval to Reinstate 4-Hour Custodian II Position
- 4.3. Approval of Revised Job Description, Director II, Pupil Services
- 4.4. Approval of Revised Job Description, Social Worker, and New Job Description, Lead Social Worker/Educational Counselor, and Approval to Recruit and Hire

Held for separate consideration:

- 2.10. Approval of Agreement with Children's Hospital and Health Center

It was moved and seconded to approve the agreement with Children's Hospital and Health Center, with President Ryan abstaining due to her employment with the hospital.

Motion: McIntosh
Second: El-Hajj
Vote: 4 – 1 (Ryan/abstain)

F. DISCUSSION AND/OR ACTION ITEMS

Business Services

- 2.1. Discussion of 2003-04 State Budget

Carolyn Harness provided a summary of the recently adopted 2003-04 state budget as presented at the School Services of California workshop attended by staff and Member Burns last week. It was noted that the \$10 billion shortage in the state budget is funded in 2003-04 by loans, bonds and other one-time funds. That fact creates a bleak picture for future budget years. All changes will be reflected in the District's final adopted budget for Board consideration in September 2003. The 2002-03 year-end close report will be presented to the Board on September 2.

- 2.2. Discussion Regarding Future Use of Santee School Site

Administration is asking for direction from the Board on the future use of the Santee School site. The site contains 13.2 acres with use shared by youth sports groups and the Chamber of Commerce. Education Code contains a prescribed process in determining the future of unused school sites. It is required to follow the same process used to declare the Renzulli site as surplus property.

It was moved and seconded to establish a committee to study the future of the Santee School site and to authorize Benjamin Dolinka, of David Taussig & Associates, to serve as the District's consultant. Members of the previous committee will be invited to serve. Balanced representation will be necessary to comply with Education Code.

Motion: El-Hajj
Second: Burns
Vote: 5 – 0

It was moved and seconded to approve a charge for the committee consisting of No. 1, 2 and 3 listed in the item. The Board asked for a committee recommendation by January 20, 2004. Members were charged with studying two options: a recommendation for the highest and best use of the entire parcel of 13.2 acres and a recommendation for the 7.26 acres used mostly by buildings and parking lots.

Motion: McIntosh
Second: Abel
Vote: 4 – 1 (Ryan/no)

- 2.3. Approval of Report on SBX1 18 Fund Transfers and Intent to Repay School Improvement Programs

SBX1 18 was enacted by the state legislature to provide school districts with the ability to recapture up to 50 percent of the carryover balance of a district's categorical programs in an amount equal to the funding lost by a district as a result of the mid-year 2002-03 reductions. School Site Councils generously approved transfers from their categorical program carryover balances. In addition, funds were recaptured from District-level programs for a total of \$745,190 deposited into the general fund.

It was moved and seconded to approve the SBX1 18 fund transfers and to state the Board's intent to repay the funds to the sites' school improvement programs when funds are available from the District's general fund.

Motion: El-Hajj
Second: Burns
Vote: 5 – 0

2.4. Adoption of Resolution #0304-06 Regarding Use of District Property for Youth Play Fields

The Board publicly stated that its intent is not to diminish the number of youth playing fields on its property, even though the Renzulli site was declared surplus property and the future of the Santee School property is uncertain at this time. The District is willing to assist financially with physically relocating the Santee Bobby Sox facilities to another site with comparable fields as currently exists at the Renzulli site.

Carolyn Harness presented a resolution for Board consideration that would formalize the Board's intentions in order to alleviate some of the concern from youth sports organizations to have sufficient field space for their use regardless of any action on the part of the District to dispose of its surplus property. Dr. Johnson acknowledged Mr. Ken Fox, Mr. Gregor Hinckley, and Ms. Kathy Dockler present in the audience and representing youth sports organizations.

Member Burns stated that a majority of community's youth sports programs are held on school property and he is proud of that partnership. Member El-Hajj commented that she believes in the resolution even though that decision has an impact on the fiscal status of the District. It was moved and seconded to adopt Resolution # 0304-06 with a minor amendment suggested by President Ryan.

Motion: McIntosh
Second: Abel
Vote: 5 – 0

Educational Services

3.1. Approval of Pilots for the Standards Based First and Second Grade Report Cards

During the 2002-03 school year, a committee chaired by Dr. Johnson was charged with developing a standards based report card that aligns with text and instruction for first and second graders. When that work was completed in June, teachers had the opportunity to vote on the report cards. The drafts were approved by 95 percent of voting first grade teachers and 81 percent of voting second grade teachers.

Teachers Kim Lytle and Tricia Attebury described the process used to develop the new report cards. Samples were reviewed and drafts were refined based on teacher input. In some cases assessments were created to determine if children were meeting standards. A districtwide pilot is recommended in order to gather feedback from teachers and parents.

Member Burns supports creating a similar tool for other grade levels. It was moved and seconded to approve the standards based report card for piloting in first and second grade during 2003-04.

Motion: Burns
Second: McIntosh
Vote: 5 – 0

3.2. Approval of UCLA's Quality School Portfolio (QSP)

The QSP academic data management system is a tool for storing, viewing, sorting, analyzing, goal setting and monitoring data for student achievement improvement. Administration recommends the purchase of this program following a complete analysis during professional development training for staff at UCLA. The cost to the District is \$5,800 for the QSP server, software and Microsoft support system, a one-time expense because of a federally subsidized research study grant with UCLA. It was moved and seconded to approve the purchase of the QSP data management system. Funding for this program is from the Technology Supplement Grant.

Motion:	Burns	
Second:		Abel
Vote:	5 – 0	

G. BOARD POLICIES AND BYLAWS (none)

H. BOARD COMMUNICATION

With the beginning of school, Member Burns suggested various types of communication from the Board. He suggested that the Board send a letter to all staff members at the start of the new school year. He requested that the Board send a letter to parents welcoming them to the new school year, perhaps in partnership with a similar letter from the Superintendent. He also would like to send a letter to parents of students with excessive absences last year to encourage better attendance and announcing closer monitoring on the part of the District. Board members discussed the ideas and agreed to all suggestions. The parent letter will also be placed on the website. Member Burns will meet with the Superintendent to draft the letters. Only the letters on student attendance will be sent by U.S. Mail.

Dr. Johnson reported that she met with PTA presidents last week. An idea being considered is to hold informal coffee klatches in homes around the District. These meetings would provide the Superintendent with an opportunity to meet parents and share the vision for higher student achievement. Board members would be invited to attend, as schedules permit.

Member El-Hajj asked about baseline standards of behavior for the upcoming school year. Staff reported that principals and vice principals will meet on August 20 to compare standards of behavior from school to school and the kinds of consequences for student behaviors. El-Hajj suggested adding colored hair to the discussion about disrupting the learning environment. She reminded staff to send the policy and regulations to parents regarding eighth grade promotion activities.

All Board members indicated their interest in attending the annual CSBA conference in December. The event is an excellent opportunity for team building with Executive Council members.

I. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release
2. Conference with Labor Negotiator
Agency Negotiator: Sue Yakubik, Assistant Superintendent, Human Resources
Employee Organizations: Santee Teachers Association (STA)
California School Employees Association (CSEA)
3. Student Discipline Matters
4. Public Employee Performance Evaluation
Title: Superintendent
5. Conference with Real Property Negotiators
Location: Renzulli Site
Agency Negotiator: Carolyn Harness, Assistant Superintendent, Business Services

The Board entered closed session at 9:30 p.m.

J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session. No action was reported. The August 19, 2003, regular meeting was adjourned.

Cathy Abel, Clerk

Lisbeth A. Johnson, Secretary